

**Technology Coordinator**  
**Houston Academy of Medicine-Texas Medical Center Library**  
**National Network of Libraries of Medicine – South Central Region**

The National Network of Libraries of Medicine-South Central Region (NN/LM SCR) <http://nmlm.gov/scr/> is seeking a knowledgeable, outgoing, energetic librarian to fill the Technology Coordinator position. The NN/LM SCR is located at the Houston Academy of Medicine-Texas Medical Center Library.

**Responsibilities**

1. Serve as technology advisor for the South Central Region
2. Coordinate, promote, and implement technology based services to the region
3. Conduct workshops and presentations on NLM databases
4. Assess regional technological information needs (e.g., Internet training) and develop course curriculum, content, and materials
5. Serve as the webmaster for the NN/LM SCR website
6. Exhibit at national and regional conferences to promote NLM databases
7. Research and recommend services/products offered by software/hardware vendors based on quality and price
8. Review proposals and helps complete applications for technology funding
9. Serve as the state liaison for Louisiana (LA)

**Qualifications:**

MLS or equivalent from an ALA-accredited library school; a minimum of two years experience working in a library; experience with NLM databases and products; demonstrated teaching and training experience; excellent written and oral communications skills. Extensive travel throughout a five-state region (AR, LA, NM, OK, TX) is required.

The HAM-TMC Library offers a complete benefits package which includes health, dental, life and long-term disability insurance. In addition to a comprehensive benefits package, the Library provides paid holidays, vacation accrual, a retirement plan and a monthly transportation subsidy.

The Library is an equal employment opportunity and affirmative action institution, providing access to employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation, or disability.

Starting Salary: \$48,000 minimum, commensurate with experience

Please fax, mail or email CV or Resume to:

Andrea Thomas, Human Resources Specialist  
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