Board of Directors & Alternates 2002-2003

**Members**
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Houston Academy of Medicine

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Houston Academy of Medicine

Richard Finnell, Ph.D.
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James Patrick, Ph.D.
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UT MD Anderson Cancer Center

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Baylor College of Medicine

Elizabeth K. Eaton, Ph.D.
Houston Academy of Medicine – Texas Medical Center Library

Ms. Betsy Parish
Friends of the Texas Medical Center Library

**The Friends of the Texas Medical Center Library**

The Friends of the Texas Medical Center Library, a (501c3) non-profit organization, currently chaired by Ms. Betsy Parish, presides over special events and enthusiastic fundraising on behalf of the Library. Recent gifts from the Friends during 2002-2003 include support for the Jesse H. Jones Community Health Information Service’s electronic health information kiosks, collection and staff development. This year, a generous gift of $35,575.00 supported these endeavors. The Mary and Ben-Anderson Fund for Staff contributed substantially to librarian and staff educational activities. In addition, the Edward Lilly Crain, Jr., M.D. Memorial Book Fund was established to commemorate his long life (1917-2003) and dedication to the HAM-TMC Library. The Fund has grown to over $20,000 mainly from individual donations. Dr. Crain was a founding member of the Friends.

**Members**
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Texas Medical Center

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Texas Woman’s University

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From the Executive Director – More Focused Collection Development

Major Challenges and Achievements in 2002-2003

Since 1949, the Houston Academy of Medicine – Texas Medical Center (HAM-TMC) Library has been a leader in the innovation of health information and continues to serve the physicians in Harris County in the areas of education, research, and clinical programs at the Texas Medical Center which includes 43 institutions. In addition, the Library is a major resource for the delivery of consumer and community health information to healthcare providers, patients and their families both regionally and nationally.

The State of the Library Report reviews the HAM-TMC Library’s 2002-2003 activities and accomplishments including budget expenditures, user activities, collections, resources and many notable outreach programs. Included are comparative data charts and graphs illustrating our progress and challenges. Staff members working together contributed to the Library’s ongoing successes and achievements. As Library Director, I report to the HAM-TMC Library Board of Directors who represent the TMC’s major institutions. In the current economic climate, the Finance Committee proved invaluable in guiding the budgetary process and the Library’s progress. Much of this activity is reflected in this report.

The pace of change in the information sciences world can be daunting. In this 2002-2003 report, we think that you will be impressed, however, with how well the Library is responding to these changes. Three major changes initiated during the last fiscal year are highlighted in this State of the Library Report. The Library strengthened its infrastructure, pursued and publicized the changes in scholarly publication and their effect on library collections and established benchmarks for services, programs, and users. Our infrastructure work had already begun with the 2001-2002 Strategic Plan; it culminated in defining strategic objectives and establishing measurable outcomes. This meant reworking the Library’s performance goals, which help us define what we mean by effective and appropriate performance primarily at the department level. We adjusted the pay scale and position levels making them more equitable and competitive. The Library further demonstrated its commitment to accountability when we conducted two major user surveys. The first one was an e-mail user satisfaction survey called LibQUAL™ launched in March, 2003 followed by a walk-in survey to measure patronage by institution. In preparing this Report, we hope to define service priorities, and to gather information that will help us manage the Library more effectively, as well as to plan for the future of the Library.

The core values which underscore all of our work include 1) Insuring broad, deep collections for the Houston area and the National Network of Libraries of Medicine South Central Region (NN/LM SCR) 2) Providing expert customer service 3) Delivering quality health information and 4) Working together effectively.

Change is not without stress. The Library is facing some critical challenges in its efforts to meet the needs of a growing research and health care community. The largest issue concerns the trends in scholarly publication and the overarching budget demands for collections including electronic resources. The Library’s overall operating budget has declined by 28% since 1995 due, in part, to downsizing and attrition in library staff, automation, and other measures necessitated by budget constraints. At the same time, the portion of our budget dedicated to journal subscriptions has increased by 66%. Although the share of library funds dedicated to journal subscriptions has increased substantially, the total number of print journals and materials has dwindled with the overall reduction in the Library’s operating budget. Moreover, the number of electronic journals, books, and databases has increased due to new publishing trends and our consortia arrangements. From 1997 to date the expenditures of electronic resources compared to print resources rose from 5.8% to 40.6%. This is due in part to increases in subscription costs. For example, the Science Magazine online edition experienced an annual increase of 350%.

Difficult decisions lie ahead, but good decisions can be made by listening to the needs of our member institutions. For example, decentralization of information is a current trend. There are massive national networks and computing resources available to almost any user. We see the boundaries of the Library taking a new and different shape; the health science literature is now more “virtual” or available electronically. The Library’s role is as an information broker and facilitator which serves as the gateway to the rest of the world. This coming year the Library will develop a more focused Collection Development approach with user input. Additional revenues will be sought to maintain the Library’s strong collection and retain its staff. New approaches to information dissemination will be explored.

We celebrate our successful 2002-2003 year and look forward to even greater accomplishments in 2003-2004. Again, we are indebted to Artisan Field for their pro-bono contributions which in part helped support all our publications.

Elizabeth K. Eaton, Ph.D.
Executive Director
Information Services

The Community Health Initiatives for Asians and Spanish Speakers project supported by the Friends of the Texas Medical Center Library initiated the second phase of the consumer health information outreach project. Two electronic kiosks were placed in Houston Public Library locations in Spring 2003 – Hermann-Wheel Regional Branch Library and Houston Public Library Central. Each touch-screen kiosk contains 35 health-information brochures available in five different languages – English, Spanish, Chinese, Vietnamese, and Korean.

April 2003 – August 2003
Total Documents Accessed: 4,299
- English: 66%
- Spanish: 14%
- Chinese: 8%
- Vietnamese: 8%
- Korean: 6%

Walk-In Survey

Traditionally, libraries measure client traffic by monitoring the turnstile count and transactions at each service point. During the Spring semester of 2003, the Library undertook a major project to identify clients’ professional or academic status and institutional affiliation.

Consumer and Community Health Outreach in Support of Library Initiatives

The following classes on the map found below, were offered as part of the Library’s health-information outreach. Outreach activities are funded in part through a continuing federal Resource Library subcontract from the National Network of Libraries of Medicine South Central Region (NN/LM SCR) with HAM-TMC Library. The NN/LM SCR serves Arkansas, Louisiana, New Mexico, Oklahoma, and Texas. The mission of the National Network of Libraries of Medicine is to provide all U.S. health professionals with equal access to biomedical information and improve the public’s access to information to enable them to make informed decisions about their health.

In 2002-2003, other state and federal funding sources underwrote projects such as "Informing Neighbors Health", and the "Woman2Woman: Community Health Project". Private sector funding supports the Jesse H. Jones Community Health Information Service.

26 PubMed Classes

- Houston Community College
- Memorial Hermann Southwest Hospital
- Memorial Hermann Hospital Fort Bend – Fort Bend County

Memorial Hermann Hospital Southeast
- Fort Bend Family Health Center, Rosenberg, Texas – Fort Bend County
- Prairie View A&M College of Nursing
- University of Houston Fort Bend Campus – Fort Bend County
- Guadalupe Valley Hospital in Seguin, Texas – Guadalupe County
- San Jacinto College

3 PubMed in Spanish
- Baylor College of Medicine

Genetics Databases
- Spring Branch Independent School District

Other NLM Databases –
- Toxline, Tox Town, Genetics Home Reference
- Main Street Pharmacy, Fritsonia, Texas – Fayette County

Professional Exhibits
- Harris County Medical Society Business Expo Spring and Fall meetings

Consumer Health Classes – 9 Medline Plus classes
- Houston Public Library
- Texas Medical Center Consumer Health Librarians

Walk-In Survey Chart

- Participating Institutions

- University of Texas Health Science Center-Houston 4%
- M.D. Anderson Cancer Center 4%
- Texas A&M University – BTI 4%
- Texas A&M University 4%
- Texas Medical Center 4%
- Texas A&M University – BTI 4%
- Texas A&M University 4%
- Houston Academy of Medicine 1%
- Baylor College of Medicine 4%
- University of Houston 4%

Consortium of Libraries 1%

Houston Academy of Medicine 1%

Texas A&M University – BTI 1%

Texas A&M University 1%
Circulation: Making Library Materials Available

Circulation Data and Charts

The number of cardholders increased 26% from last fiscal year. Although many libraries are noting decreasing foot traffic, the Library's gate count increased 7%. Data from the walk-in survey shows that all member institutions were represented. Photocopying in house decreased most likely due to the proliferation and availability of online full text material. Library users became more skilled and at ease with online searching. Interlibrary loan lending continued to increase. Borrowing remained steady indicating that our collections are serving our users. For complete institutional names, please see back cover under Assessments.

Items Circulated

<table>
<thead>
<tr>
<th>Supporting Institutions</th>
<th>#Cards 2002-2003</th>
<th>#Cards 2001/2002</th>
<th>%Diff</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Houston HHS</td>
<td>42</td>
<td>39</td>
<td>25%</td>
</tr>
<tr>
<td>Harris County Hospital District</td>
<td>129</td>
<td>681</td>
<td>-54%</td>
</tr>
<tr>
<td>The Hospice at the TMC</td>
<td>10</td>
<td>8</td>
<td>n/a</td>
</tr>
<tr>
<td>Houston Community College System</td>
<td>405</td>
<td>165</td>
<td>120%</td>
</tr>
<tr>
<td>The Institute for Rehabilitation and Research</td>
<td>31</td>
<td>43</td>
<td>-15%</td>
</tr>
<tr>
<td>LifeGift Organ Donation Center</td>
<td>0</td>
<td>0</td>
<td>-100%</td>
</tr>
<tr>
<td>Memorial Hermann Hospital</td>
<td>664</td>
<td>519</td>
<td>49%</td>
</tr>
<tr>
<td>The Methodist Hospital</td>
<td>283</td>
<td>453</td>
<td>-38%</td>
</tr>
<tr>
<td>NASA Johnson Space Center</td>
<td>11</td>
<td>36</td>
<td>-63%</td>
</tr>
<tr>
<td>Prairie View A&amp;M University</td>
<td>446</td>
<td>351</td>
<td>33%</td>
</tr>
<tr>
<td>Shriners Hospitals for Children</td>
<td>10</td>
<td>9</td>
<td>-10%</td>
</tr>
<tr>
<td>St. Luke’s Episcopal Hospital</td>
<td>218</td>
<td>351</td>
<td>-39%</td>
</tr>
<tr>
<td>Texas Children’s Hospital</td>
<td>285</td>
<td>154</td>
<td>-38%</td>
</tr>
<tr>
<td>Texas Heart Institute</td>
<td>96</td>
<td>87</td>
<td>-8%</td>
</tr>
<tr>
<td>UH Pharm/Opt</td>
<td>443</td>
<td>239</td>
<td>-63%</td>
</tr>
</tbody>
</table>

Participating Institutions

| Baylor College of Medicine                   | 4,452            | 9,452            | -54%   |
| Houston Academy of Medicine                  | 904              | 673              | -31%   |
| Texas A&M University                         | 87               | 79               | -11%   |
| Texas Medical Center                         | 6                | 3                | -50%   |
| Texas Woman’s University                      | 698              | 1,617            | -55%   |
| Texas Southern University                     | 500              | 48               | n/a    |
| Univ of Texas Health Science Center-Houston  | 3,029            | 6,863            | -57%   |
| UT MD Anderson Cancer Center                  | 4,746            | 1,395            | -70%   |
| UT School of Public Health                    | 652              | 794              | -20%   |
| UT Mental Sciences/Psychiatry                 | 309              | 80               | -74%   |
| UT Dental Branch                             | 1,330            | 274              | 5%     |

Photocopy/Interlibrary Loan Department Statistics:

- Overall, lending requests from other libraries increased by 3.2%, and Loansome DocPhotocopy request volume increased 2.6%.
- Interlibrary Loan (ILL) borrowing for Library clients increased only slightly (0.5%) in the 2002-2003 reporting period. Examination of data from the 1999-2000 period onward reveals a steady average of between 5,900 and 6,000 ILL requests per year. The steady ILL volume indicates the increase in access to electronic materials (e-journals, e-books; websites) during that same period and that the library collections are servicing our users satisfactorily.
Reduction in Print and Electronic Resources

In order to balance the Library's budget for Fiscal Year 2004, 280 journal subscriptions were cancelled for a savings of approximately $130,800.00. This process also entailed the cancellation of electronic access to these journals where it was available.

Monograph purchases were limited to titles supporting educational programs and specific research projects. The approval purchasing plan was placed on indefinite hiatus.

In addition, MDConsult, the popular online end-user service, was cancelled. Consortia contracts have benefited the Library in past years by making extensive electronic database and journal collections available to the Library's users with centralized administrative management and substantially lower prices. These contractual arrangements are becoming more difficult to sustain, however, due to restrictions in the ability to cancel specific journal titles that are not required by the Library's user community. The climate of merger and acquisition in the publishing world has continued to escalate, resulting in higher pricing and more restricted access to important electronic scientific information. In response, open access publishing models have begun to proliferate. Creative strategic planning will be necessary to keep the Library at the forefront of print and electronic medical collections.

Office of Development and Sponsored Research

Grant support received for work in 2002-2003

Funding Sources: National Library of Medicine
1) "Informing Neighborhood Health". Texas Woman's University (TWU) subcontracted with the Houston Academy of Medicine – Texas Medical Center (HAM-TMC) Library. (See chart below)
5) "Woman2Woman: Community Health Project". This partnered HAM-TMC Library and Texas Woman's University with five area women's health agencies.

Funding Sources: The National Network of Libraries of Medicine South Central Region
2) "Camp for All Connection". This project partnered HAM-TMC Library with TWU and Camp for All.

Funding Sources: Texas State Library and Archives Commission (TSLAC)
3) "Instruccion de la Salud para las Familias: Health Literacy for Families". This project partnered HAM-TMC Library, Texas Woman's University and Harris County Public Library.
4) The TexTreasures division funded the John P. McGovern Historical Collections and Research Center project entitled "Texas Medicine: History and Biography Online". This project provides electronic access to a large collection of licensure files from the Texas State Board of Medical Examiners for deceased females, osteopaths and other non-white practitioners in Texas. Project funds were used to place Internet workstations at Harris County clinics, branch libraries and other non-profit health service organizations. Funding provided staff training regarding the use of electronic health information resources. As a result of state and federal funding, HAM-TMC Library was able to hire information assistants and provide salary offset for librarians. Details regarding all projects will be supplied in the 2003-2005 biennium report. Additionally, the Library received $55,000 dollars from The Ellwood Foundation to support operating expenses and collections in 2002-2003.

<table>
<thead>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total grant value over duration of current projects</td>
<td>$12,000.00</td>
<td>$13,929.00</td>
<td>$63,384.00</td>
<td>$12,572.00</td>
<td>$12,000.00</td>
<td>$114,485.00</td>
<td></td>
</tr>
<tr>
<td>Grant support received for work in 2002-2003</td>
<td>Funding received</td>
<td>Funding received</td>
<td>Work began Fall, 2003</td>
<td>Work began Fall, 2003</td>
<td>Work began Fall, 2003</td>
<td>Funding received</td>
<td>$55,000.00</td>
</tr>
</tbody>
</table>
| Details regarding all projects will be supplied in the 2003-2005 biennium report. Additionally, the Library received $55,000 dollars from The Ellwood Foundation to support operating expenses and collections in 2002-2003.
John P. McGovern Historical Collections and Research Center

The new Historical Research Center (HRC) opened in October 2002. The 11,000 square foot facility was designed for the permanent storage and use of historical records and library collections. This past year the HRC hosted a number of events and made the historical collections and facility available to over 250 patrons.

Visitors: 255 independent users

Presentations
- Davis, D., Providing Information Services to a Diverse Community of Users Seminar, January 13, 2003, held at the University Hilton, Houston, Texas, sponsored by the University of North Texas.
- Davis, D., Information Resources and Technology Instructor at the University of Texas Dental Branch – IRT 1991 Course, Houston, Texas, sponsored by the Menninger Clinic Library – clinical collection.

Meetings Hosted
- Board of Directors of the Friends of the Texas Medical Center Library
- Oral history interviews conducted by Dr. Dan Creson
- Collections Acquired
- Menninger Clinic Library – clinical collection: 10,000 volumes; rare and historical book collection: 3,000 volumes
- Selected resources from the Medical Center Library of New York and the Texas Medical Association Library to augment and enhance the existing Texas Medical Collection

Special Projects
- Recovery and Development project 2001-2003; nearly all collections were restored

Gifts
- Funding support for the Fellows Fund, the McGovern Book Fund, the H. Grant Taylor Memorial Book Fund, the McGovern Endowment Fund provided by John P. McGovern, M.D.
- Books and a credenza from the Boston home of Oliver Wendell Holmes, M.D., a portrait of Sir William Osler were also donated by John P. McGovern, M.D.

Special Collections
- Oral history interviews, videotapes and papers of Dr. Dan Creson donated by Dr. Dan Creson
- "Pictorial videos from the H. Grant McGovern Medical Library, 1504-1505 were lost to the flood"

Professional Service Activities

Adela Cabibbo, M.L.S.
Information Services Librarian, Consumer Health

Presentations

Doll Davis, M.L.S.
Assistant Director, Information Services

Presentations
- Davis, D., Providing Information Services to a Diverse Community of Users Seminar, January 13, 2003, held at the University Hilton, Houston, Texas, sponsored by the University of North Texas.
- Davis, D., Information Resources and Technology Instructor at the University of Texas Dental Branch – IRT 1991 Course, August – October 2003.

Elizabeth K. Eaton, Ph.D.
Executive Director

Publications

Deborah Halsted, M.L.S., M.A.
Associate Director, Public Services and Operations

Publications
- Presentations

Lee A. Hilyer, M.L.I.S.
Assistant Director for Photocopy/Interlibrary Loan

Publications
- Jeffery T. Huber, Ph.D.
Associate Director for Research

Publications

Beatrix Varman, M.L.I.S.
Assistant Director for Public Affairs

Publications
HAM-TMC Library Statistical Highlights 2001-2003

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Card Holders(^1)</td>
<td>13,884</td>
<td>10,998</td>
<td>2,886</td>
<td>26.24%</td>
</tr>
<tr>
<td>Gate Count(^2)</td>
<td>300,837</td>
<td>281,790</td>
<td>19,047</td>
<td>5.76%</td>
</tr>
<tr>
<td>Book &amp; Journal Volumes</td>
<td>359,696</td>
<td>338,880</td>
<td>20,816</td>
<td>6.14%</td>
</tr>
<tr>
<td>Current Serial Subscriptions</td>
<td>4,907</td>
<td>5,105</td>
<td>-208</td>
<td>-3.88%</td>
</tr>
<tr>
<td>Unique Print Serial Titles</td>
<td>2,421</td>
<td>2,742</td>
<td>-321</td>
<td>-11.71%</td>
</tr>
<tr>
<td>Unique Electronic Full-Text Journals</td>
<td>2,496</td>
<td>2,363</td>
<td>133</td>
<td>5.21%</td>
</tr>
<tr>
<td>Circulation (include reserve)</td>
<td>35,125</td>
<td>40,632</td>
<td>-5,507</td>
<td>-13.55%</td>
</tr>
<tr>
<td>Photocopy by public</td>
<td>1,280,469</td>
<td>1,520,363</td>
<td>-239,874</td>
<td>-15.71%</td>
</tr>
<tr>
<td>Fee-based Photocopy(^3)</td>
<td>4,356</td>
<td>6,999</td>
<td>-2,643</td>
<td>-37.76%</td>
</tr>
<tr>
<td>Reference Questions Answered</td>
<td>16,678</td>
<td>17,237</td>
<td>-559</td>
<td>-3.24%</td>
</tr>
<tr>
<td>Lending</td>
<td>28,948</td>
<td>27,481</td>
<td>1,467</td>
<td>5.34%</td>
</tr>
<tr>
<td>Borrowing(^4)</td>
<td>6,020</td>
<td>6,013</td>
<td>7</td>
<td>0.12%</td>
</tr>
<tr>
<td>Fee-based Searches(^5)</td>
<td>187</td>
<td>388</td>
<td>-201</td>
<td>-51.80%</td>
</tr>
<tr>
<td>Class Attendees</td>
<td>2,447</td>
<td>1,694</td>
<td>753</td>
<td>44.45%</td>
</tr>
<tr>
<td>Librarians &amp; Other Professionals</td>
<td>22,66</td>
<td>24,12</td>
<td>-1,46</td>
<td>-6.05%</td>
</tr>
<tr>
<td>Support Staff</td>
<td>27,16</td>
<td>28,50</td>
<td>-1,34</td>
<td>-4.70%</td>
</tr>
</tbody>
</table>

\(^1\) The increase in cardholders is due in large part to the distribution of library cards during outreach events, specifically orientation and instruction sessions.
\(^2\) Although many libraries are noting decreasing foot traffic, the Library’s gate count increased 7%, and data from the walk-in survey shows that all potential member institutions were represented.
\(^3\) Photocopying in-house as well as reference questions decreased; most likely due to the proliferation and availability of online full text material and the user’s increased ease and skill with online searching.
\(^4\) Interlibrary loan continued to increase, the borrowing remained steady indicating that our collections are serving our users.
\(^5\) Fee-based Searches have decreased as a result of a vacant mediated search librarian position in Information Services.

STATE OF THE LIBRARY REPORT 2002-2003

HAM-TMC Library

FY 2003 Assessments
Participating Institutions
University of Texas Health Science Center-Houston 39.13%
Baylor College of Medicine 39.13%
Texas Woman’s University 4.90%
UT MD Anderson Cancer Center 4.29%
Houston Academy of Medicine 0.84%
Texas A&M University 1.02%
Supporting Institutions
Harris County Hospital District 10.69%
Memorial Hermann Hospital System 7.21%
The Methodist Hospital 6.14%
St. Luke’s Episcopal Hospital 5.83%
The Institute for Rehabilitation & Research 4.53%
Shriners Hospitals for Children 4.31%
Prairie View A&M University-College of Nursing 3.03%
Texas Children’s Hospital 3.01%
The Institute for Rehabilitation & Research 2.83%
San Antonio University College of Pharmacy & Optometry 2.65%
City of Houston Department of Health & Human Services 2.56%
Texas Heart Institute 2.55%
NASA Johnson Space Center 2.54%
Lifelong Organ Donation Center 2.53%
Houston Community College System 2.52%
Texas Southern University College of Pharmacy and Health Sciences 2.51%
Texas Medical Center Hospice 2.50%

Changes from FY2001-2002: Participating Institutions increased by 5% St. Luke’s & Texas A&M University decreased Texas Southern University added. All other supporting (HAM) increased by 3%

FY 2002-2003 Expenditures

- Salaries & benefits: 2,940,375
- Building related costs: 1,234,884
- Printing & copying: 168,544
- Computer expenses: 322,385
- Postage & supplies: 93,114
- Library development: 142,922
- Building improvements: 122,456
- Other expenses: 494,565
- Equipment & collections: 49,057
- Depreciation: 1,783,635

HAM-TMC Library FY 2003 Assessments
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University of Texas Health Science Center-Houston 39.13%
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Texas Southern University College of Pharmacy and Health Sciences 2.51%
Texas Medical Center Hospice 2.50%

Changes from FY2001-2002: Participating Institutions increased by 5% St. Luke’s & Texas A&M University decreased Texas Southern University added. All other supporting (HAM) increased by 3%